

## **2020 Lynnfield Annual Town Report**

Department/Board/Committee/Commission: Lynnfield Public Library

### **Nature of work (mission statement) (2-3 sentences):**

The mission of the Lynnfield Public Library is to facilitate townspeople of all ages in the meeting of their personal, professional, informational, educational, recreational and cultural needs by providing both current technological and traditional means of access to materials, programs, and services.

### **Goals achieved/large projects accomplished (4-5 bullet points):**

Libraries have always been adaptable and willing to take on new roles in their communities, and 2020 was probably the greatest test of our flexibility since computers revolutionized our work. Our team quickly pivoted to working from home providing our resources over the phone, via email, and through many digital and virtual offerings. We provided access to library cards remotely so new users could access all of our tools, and we increased the number of databases, digital content, and ebooks and audiobooks that could be accessed from home. From the very beginning of the pandemic, we began working on plans to allow borrowing of physical collections, and in the beginning of June, offered Sidewalk Service under a bright orange tent. It was amazing to see how quickly patrons learned how to use their library again under such strange circumstances! In July we offered in-library computer use for those who needed it, and expanded our hours of curbside pickups to provide as much coverage as possible.

Programming is always one of our highlights, and in the first months of 2020 we had attendance of over 1000 at 70 programs. In March, our intrepid programming staff quickly launched a wide variety of virtual programming options to try and engage patrons of all ages. We held programs with outside presenters, moved live programs we host online, and created a number of recorded programs so that people could watch story times, craft and cooking tutorials, and other activities on their own schedule. By the end of the year we (staff and patrons alike) became quite familiar with seeing each other on the computer screen. We also created “take and make” art and craft projects for kids and adults to bring home to reinforce the connection between the library and our patrons.

Even during the pandemic, we continued to build relationships throughout the town. During the early days of the pandemic, we worked with Rotary to connect people with food insecurity to resources available locally. We also helped Rotary raise funds for college scholarships by assisting in a virtual Turkey Trot. We worked with A Healthy Lynnfield and participated in town-wide anti-bias training, promoted resources to the schools, and continued planning with other town agencies for services in the future.

**Significant statistics (if applicable, please feel free to include tables or charts if needed):**

<b>Pandemic related statistics</b>	
Virtual programs held	135
Virtual program attendance	1200
Take-home art kits	240
Print materials borrowed	22,385
Digital materials borrowed	16,870
Sidewalk/Front Door Pickups	4575
<b>Pre-Pandemic statistics</b>	
Programs held	70
Program attendance	1135
Print materials borrowed	20,500
Digital materials borrowed	3665
In person visits to the Library	17,525

**Personnel Changes and Acknowledgements (2-3 sentences):**

Allison Gallagher left during the summer to move to Arizona, and we miss her and wish her well. Peggy O’Keefe has moved from a permanent employee to a substitute employee. Barbara Kampas is now a permanent employee in the Reference Department after serving as a Bibliotemp and substitute. We have two new Circulation staff members: Samantha Totman and Jill Toomey. Both joined us in the fall and have added a great deal of energy and humor to our work, and they have enjoyed meeting people and learning about Lynnfield.

We want to thank all of our library users who quickly and happily jumped online to attend virtual programs, who adapted to our service model changing every few months during the pandemic, and who shared with us stories about how they tried something new with the assistance of staff at the Lynnfield Public Library. Thank you for your patience!

We also want to extend a huge note of gratitude to The Friends of the Lynnfield Library who were unable to hold normal fundraising events like the book sales, but still continued to support Library programming.

**Provide an up to date list of department staff (with title) and/or board/commission members (please note Chairs):**

**Board of Library Trustees**

Robert D. Calamari, Jr., Chair  
Faith Honer-Coakley, Vice-Chair  
Russell Boekenkroeger  
Rich Mazzola  
Andrew Kenneally

**Library Staff**

Administration:

Jennifer Inglis, Library Director  
Abigail Porter, Assistant Director & Head of Adult Services  
Patricia Nutile, Administrative Assistant and Secretary, Board of Trustees

Youth Services:

Lauren Fox, Head of Youth Services  
Pam Griswold, Children's Assistant

Reference Services:

Patricia Kelly, Head of Reference Services  
Marilyn Graves, Reference Staff Librarian  
Kathe Landergan, Reference Staff Librarian  
Barbara Kampas, Reference Staff Librarian

Technical Services:

Nicole Goolishian, Head of Technical Services  
Pauline Silva, Technical Services Librarian

Circulation Services:

Katherine Decker, Head of Circulation Services  
Samantha Totman, Circulation Assistant  
Nathalie Lilley, Circulation Technician  
Dawn Mayerson, Circulation Technician  
Beverly Lenehan, Circulation Technician  
Jill Toomey, Circulation Technician  
Circulation Technician Substitutes:  
Suzy Axelson  
Megan Doyle  
Mary Kraft  
Carolyn Livingston  
Margaret O'Keefe  
Christine Rutigliano  
John Toothaker

Library Pages:

Barbara Camann

Nathalie Lilley

Ruby Struble

**Library Building Project Committee**

Russell Boekenkroeger, Chair and member of the Board of Trustees

Board of Selectmen – liaison – Richard Dalton

Board of Appeals – liaison - Brian Shaffer

Planning Board – liaison - vacant

Finance Committee – Christopher Mattia

Members-At-Large - Steven Todisco, Ted Caswell, Nick Connors

Gail Rober - Secretary

**Please attach any pictures you would like considered for individual report pages or the cover page.**



