

***Lynnfield Public Library
Annual Report 2014***

In January the Library submitted a Planning and Design Grant Application, the first of two grants administered by the MA Board of Library Commissioners as part of the MA Public Library Construction Program (MPLCP). This concluded six months of data collection by the Library staff into Lynnfield demographics, the history of our library and a preliminary needs assessment. Department Heads Laura Brosnan, Samantha Cabral, Laurel Toole, Patricia Kelly, and Hollin Pagos contributed to a lengthy and thorough library building questionnaire and review of the library site. Samantha Cabral and Hollin Pagos also contributed a set of superb photographs and informative captions to the application that highlighted the need for additional and different kinds of space. If awarded, this grant will enable the library to study the level of services, collections and programs provided by our present facility and to evaluate the building in terms of projected community and staff needs for the next twenty years, select and hire an architect who will complete a schematic design. The completion date for the Planning and Design Grant is April 2016.

Preparations for our federally-funded LSTA grant “On the Same Page” were well underway at the start of the year. Assistant Director Samantha Cabral and Head of Youth Services Laura Brosnan collaborated in developing, writing and implementation of this grant. Our program titled “Lynnfield Reads Together!” invited the community to share experiences by reading and discussing Bill Bryson’s *A Walk in the Woods: Rediscovering America on the Appalachian Trail*. Younger readers were encouraged to read a more age appropriate title *Navigating Early* by Clare Vanderpool. The Library partnered with several groups in Town - the Conservation Commission, the Recreation Department, Lynnfield Schools, Library Board of Trustee members - and offered book discussions, film showings, photography and nature walks and youth and family programs – a total of fourteen programs and 198 participants. The most successful programs were those for children and Adventure Backpacks - available for children and families to borrow – with compass, notebook, magnifying glass and crayons to aid our would-be nature enthusiasts.

Trustee Stanley Schantz resigned his position at the end of the first year of his second term and we welcomed Ann Miller as the new member of the Board of Trustees.

On April 28, the Board of Trustees went before Town Meeting to see if the Town would vote to authorize the Board to proceed with a feasibility study as part of the Planning and Design Grant Application and to see if the Town would vote to grant the Trustees the authority to apply for, accept, and expend any state grants which may be available for a feasibility study. We put together a “Get Out the Vote!” campaign to be sure of the passage of Article 18. By distributing lawn signs, rack cards to our Library patrons, a postcard to the Friends and letters to the editors of the two local papers from the Friends and Trustees’ Board, Article 18 passed with a resounding majority.

In September the Trustees hired Library Building Consultant Mary E. Braney to write a library building program that would undertake a study - with extensive staff and community input – as

to what our community would need in a renovated or new facility. The completion date is April 2015. The outreach was extensive and extended from late fall into March 2015:

- *Meetings:* Space Planning Committee / Library Staff / Library Department Heads / Friends' Executive Board / Trustees / Jane Tremblay and School Principals / All Media Specialists / Planning Board / Conservation Commission / Exec. Board Lynnfield Mom's Group
- *Surveys:* Taxpayers and all high school students
- *Interviews:* Selectmen / Ted Caswell / Linda Naccara / James Boudreau
- *Guided tours:* Cambridge Public Library (Central) and East Boston Branch, Boston Public Library on January 29
- *Public Forums:* March 5, 2015 at 10:00 am and 7:30 pm

In addition to the "Lynnfield Reads Together!" grant-related programming, the Library offered eight other adult programs with a total attendance of 271. Programming for 2015 was planned and two series were booked - "Armchair Travel" and "Think Spring!"

Early in the year we learned that the open source (free) theme for our library website was no longer being supported by the developer. In July a premium theme that offered reliable technical support and sustainability was purchased. This new theme will occasion significant changes: it is mobile device-friendly and allows for additional information on selected pages and a more relevant arrangement under menu options on other pages.

In 2013 patron support for the eBook Helping Hand instruction program for downloading eBooks and installing OverDrive on their personal devices was a hit with the community: we held classes, made one-on-one appointments or assisted by telephone or email for a total of ninety-seven patrons. The nature of patrons' questions changed significantly in 2014. We saw an increased level of comfort among our patrons with the technology, superb library documentation and handouts that we developed and a vast improvement in the OverDrive Help Desk on their website. In the spring we provided twenty-two individual appointments and in the fall only five patrons attended a session. The Reference Department tracked requests for assistance from mid-December 2014 to mid-January 2015; during this time no requests were made and the eBook Helping Hand instruction was suspended until demand increases or changes.

The Library was able to upgrade the current AVAYA telephone system to utilize newer and improved technology. We coordinated the new features that we needed, negotiated the contract, and organized the final installation, staff training and troubleshooting for the new system. The transition to the new system was relatively smooth and easy.

Nancy D. Ryan, Library Director
Samantha Cabral, Assistant Director and Head of Public Services

Elizabeth H. Pagos, Circulation Manager

Circulation Services

The Circulation Services Department strives to provide our patrons with a welcoming and engaging library experience, whether they are stopping by to pick up materials or enjoying a longer visit to the Library. Our Circulation staff members are ready to assist patrons in locating materials, selecting the next book to read or film to watch, maintaining the organization and appearance of our collections, assisting with reservations for our popular Museum Pass Program, and providing customer service at the check-out desk.

In 2014, patrons visited the Lynnfield Library more than 97,700 times to take advantage of our growing collection of books, films, audiobooks, music, newspapers, magazines, and more. Over 430 new patrons registered for library cards, and over 122,000 items were checked out for use at home (that's an average of 410 items per day!). Our visitors represent a large segment of the population who continue to find value in the public library in the midst of the digital age. Data from TravelandLeisure.com indicates that in 2014, more people visited Massachusetts Public Libraries (37.5 million) than the Louvre Museum (9.3 million), Great Wall of China (10.7 million), Disneyland (16.2 million), and the Las Vegas Strip (30.5 million)!

Patrons may access us through our databases and the reading recommendation services available through our website, and eBooks and eAudiobooks can be downloaded from our OverDrive system and enjoyed on a variety of devices and eReaders. In fact, our online borrowing statistics were at an all-time high in 2014, with downloads of 4,500 eBooks and 1,020 eAudiobooks among Lynnfield residents alone.

The members of the Circulation Services Department wear many hats in their daily duties. In addition to checking library materials in and out, signing up new patrons for library cards, shelving and organizing library materials, and managing the Museum Pass Program, our Department also promotes and markets library services, creates themed displays of Library materials, and develops programs and services in support of community needs. In 2014, we continued our participation in the Lynnfield Welcomes program administered by local resident Karen Harrington. Lynnfield Welcomes provides gifts and information from local businesses and organizations to new residents of Lynnfield, and we provided over 70 Welcome Packets full of information about programs, services, and materials that new residents can take advantage of without breaking the bank.

In efforts towards community outreach, we held our annual Food for Fines drive in support of Haven from Hunger in Peabody, raising over 350 emergency food items for individuals and families in Peabody, Salem, and Lynnfield. Additionally, we continue to offer and expand our Homebound Services program, which provides delivery service to local residents who are unable to visit the Library in person due to a temporary or long-term condition or illness.

Our Museum Pass Program remained one of our most popular services throughout 2014, with 813 passes checked out for a reduced or waived admission fee to some of the area's most popular museum and attractions. This year we added the Merrimack Repertory Theatre to our collection of passes, which also includes the Boston Museum of Fine Arts, Stone and Franklin Park Zoos,

Peabody Essex Museum, Isabella Stewart Gardner Museum, Boston Museum of Science, and many other cultural institutions. The Merrimack Repertory Theatre in Lowell, MA presents a mix of contemporary plays each month from September through May, and is a great place for theatre buffs to find relevant, intimate, professional theatre at reasonable ticket prices. This year, our Harvard Museum of Natural History pass expanded to include the adjacent Peabody Museum of Archaeology & Ethnology, which features one of the “finest collections of human cultural history found anywhere”. Our patrons saved an average estimate of \$24,490 (and possibly as much as \$37,760) on admission to these local attractions in 2014! All of our museum passes are generously funded by the Friends of the Lynnfield Library.

Many of our patrons take advantage of the delivery system that allows us to request books, films, music CDs, and other physical items from libraries throughout the state (and country!) to be picked up right here in Lynnfield. This past year, the Massachusetts Library System undertook a big transition in our delivery service by switching to “Sort-to-Light”, which offers greater efficiency and reduced waste in the transit process by eliminating the need for paper transit slips placed in each item indicating the destination of that item. The Massachusetts Library System estimates that statewide transition to Sort-to-Light saves library staff 2 seconds per transaction (which can add up to hours very quickly!), and will potentially save over 900 miles of label paper annually. The Lynnfield Public Library was selected as one of five libraries in our NOBLE consortium to pilot this new delivery system, and after immediate success of the pilot study our entire consortium of twenty-eight libraries made the switch, doing our part to save considerable time and waste!

A couple of new faces could be seen in the Circulation Services Department this year. Tim Fahey, a high school student in Wakefield, joined our team of Library Pages and can be found undertaking the essential tasks of shelving and organizing our library collections. Chris Rutigliano, who worked at the Lynnfield Library from 2001 to 2005, has also returned to our staff as a Circulation Substitute and will be on call to provide assistance at our public service desk when regular staff members are absent due to illness or vacation. Our new staff members have worked hard to learn (and re-learn) the responsibilities of their positions and have become invaluable members of our Library team – we welcome them aboard!

Patricia A. Kelly, Head of Reference Reference Services

The Reference staff answered 9,426 questions in 2014 ranging from simple title look-ups to complex reference questions involving Supreme Court cases! The Reference Desk is staffed all of the hours that the library is open. The department is comprised of one full time and two part time librarians; other Department Heads and the Assistant Director assist with shift coverage. The majority of our transactions occurred in the library with one-on-one interactions with our patrons; we also answered a substantial number of questions via phone and e-mail. Our interlibrary loan service continued to be extremely popular with our patrons. We borrowed approximately 582 items from libraries outside the NOBLE consortium on behalf of our patrons. We loaned approximately 208 items to libraries outside of NOBLE.

Reference staff member Irene Gorevitz compiled a list of licensed day cares and preschools in Lynnfield and produced a handy brochure. She also updated her local information brochures: *Local Food Markets and Specialty Food Markets in the Lynnfield Area*; *Lynnfield Housing, Rental, and Realtor Information*; *ESL Resources in the Lynnfield Area*. These brochures are available on the library information table between the reference and circulation desks. Irene also continued producing her popular book lists on various genres, as well as maintaining a display of these suggested titles.

Reference staff member Marilyn Graves created displays on various timely and literary topics such as Writers Celebrate Boston, At the Water's Edge, Quilts and Color, and Food Movement.

We continued our ongoing collection evaluation project by analyzing a majority of the non-fiction collection. In each subject area, we take note of what we have, weed out-of-date materials, and purchase new materials to fill holes in the collection. (Weeded materials are sold at our book sale or donated for charity.) We also purchased over \$1,200 of "Great Courses" products. These educational DVDs and audiobooks cover a wide variety of topics – from Economics to Ancient History to Geology – and are extremely popular with our patrons. The Reference Department continued its collaboration with the Lynnfield Middle and High Schools to keep our textbook collection current. The textbooks are available for use in the library only and are being heavily used by students and tutors. We also collaborated with the Children's Department on our annual fourth-grade visits. We hosted 180 fourth graders over four days in May and June. This energetic bunch got to search our on-line catalog, check out books, and learn to use reference resources.

Our very popular community art display program continued in 2014. From Labor Posters to Japanese Bunka Embroidery to Watercolors, the library was brightened by these dramatic and beautiful works of art. We also purchased two new tables to complement the artwork. Nine students participated in community service at the library in 2014 under the direction of the Reference Department. These volunteers contributed a total of 109 hours to the library! Projects tackled by these enthusiastic volunteers included shifting the Reference collection to make room for a YA non-fiction collection; cleaning and straightening shelves; reorganizing the music CDs into a more easily browseable collection.

The Reference Department is responsible for selecting the majority of the adult non-fiction and reference materials. In 2014, approximately 26% of non-fiction materials purchased was in direct response to patron requests. We also purchased 199 fiction and non-fiction Large Print titles to support our patrons who enjoy reading in a larger than usual font.

Laurel Toole, Head of Technical Services

Technical Services

The Technical Services staff added 4,311 new adult items and 2,103 new children and young adult items to our collections this year, as well as 181 adult gift items and sixty-three children's gift items.

The Head of Technical Services was asked by our consortium, NOBLE, to host librarians from our NOBLE system and the MVLC system to show them how we are using the Acquisitions features of our Evergreen system. They were able to see how it works in real time and ask questions about practices and procedures for adopting it at their libraries.

This is the second full year of being on our new system, Evergreen. Lynnfield has been on the forefront of reporting issues and possible solutions and we have seen many improvements implemented through system upgrades that have made the system more efficient for the staff and easier for use by our patrons. Serving on several committees at NOBLE and on the Commonwealth's MassLNC group that is developing Evergreen as a state-wide system, has enabled the Head of Technical Services to assist in developing the best possible platform and implementing future improvements for the staff and our patrons.

Technical Services is responsible for the maintenance of all PCs and the peripherals in the library, and we work closely with our consortium's computer specialists to troubleshoot problems and maintain a robust and safe computer environment for the staff and public computers. This includes applying software upgrades, maintaining and installing printers and scanners, installing security software and maintaining and upgrading our print release station.

As a result of this collaboration, we are able to offer the public a reliable platform of Internet services (desktop PCs and through our WiFi service) and printing services.

We have a very faithful volunteer who works in Technical Services repairing our items. This year she mended 263 items and repaired 179 discs for us. We are very fortunate to have such a loyal, dedicated volunteer!

Laura Brosnan, Head of Youth Services

Youth Services

Youth Services served 5,018 young people in 2014 through 200 programs. Most of the programs were run by the department's two full time staff members, though a few outside performers visited in 2014 as well. Those same staff answered 770 questions (over sixty per month) from children, their families and caregivers, and their teachers.

Children's Programming

Youth Services was very pleased to offer a number of special programs in 2014 in conjunction with the Library's first-ever Community Read, Lynnfield Reads Together! In addition to the adult book selection of Bill Bryson's *A Walk in the Woods*, the Library purchased a number of copies of Clare Vanderpool's critically acclaimed *Navigating Early* for use by older children and teens and various other titles on nature themes for younger readers. We encouraged young patrons to read and discuss the youth books, and participate in a number of programs celebrating the outdoors. The kickoff speakers were the father-son duo Paul and Asher Molyneaux, who set-off to thru-hike the Appalachian Trail together when Asher was only seven years old. Some patron favorites included a nature scavenger hunt held on the Town Common, a movie screening of *The Lorax*, and a shadow puppet show of Leo Lionni's *Swimmy* performed by Ann Legunn of The Puppetree. Also very popular were Adventure Backpack loans; each backpack contained a

book about a nature topic, a nature journal and colored pencils, and a set of adventure tools like binoculars, a compass, and a magnifying glass.

Brand new in 2014 were “Singing & Signing” programs with local performers Wendy Manninen and Vicki Marsh. They visited on several weekday mornings to teach preschool students and senior citizens signs to many popular songs, some very new (as in “Let it Go” from popular Disney release *Frozen*) and some very old (as in “Daisy Bell”, circa 1892). The Lynnfield Cultural Council generously funded this program in 2014, and due to its popularity with Tower Day and Bethlehem preschools and many other local patrons, the Council will fund it again in 2015.

Biweekly storytimes, held year-round, continued to be our most popular program offerings. The tiered age groups offer programming for parents and caregivers of children of different ages: Mother Goose serves the youngest patrons, birth-2, while Time for Stories serves the 2+ preschool crowd.

Programs that support cultural and artistic literacy also enjoyed continued popularity with patrons. Some of the favorite holiday celebrations in 2014 were Chinese New Year, Mardi Gras, and St. Patrick’s Day. There was also a great turnout for winter holiday events like the annual Hanukkah Party run in conjunction with the Lappin Foundation of Salem and a Cookies & Cocoa Party with the annual reading of classic *The Polar Express* by Chris Van Allsburg. Some favorite literary celebrations included birthday parties for authors like Eric Carle, H. A. Rey, and David Shannon.

Young Adult Programming

The Library hosted twenty teen programs in 2014, serving 149 teens.

Unique to 2014 offerings were those associated with the Community Read, Lynnfield Reads Together! Teens were encouraged to read and discuss Clare Vanderpool’s *Navigating Early*. A special Teen Map Challenge pitted rival teams of teens against one another to construct a map of Massachusetts State Parks from cut jigsaw puzzle pieces.

For regular programming, food remained a popular topic, so “Teen Cuisine” continued to be popular. In 2014, teens prepared and ate everything from frosty fruit smoothies to warm pumpkin muffins with spiced strudel topping. The menu is selected seasonally, so teens made chili for the Superbowl, and chocolate-covered treats for Valentine’s Day.

Teen Trivia also continued to be popular. Inspiration for 2014 themes came primarily from calendar events, like Chinese New Year (questions about the Chinese zodiac), Black History Month (questions about the American Civil Rights Movement), and National Physical Fitness & Sports Month (questions about sports and health). Since the unfortunate closure of Jeanne’s Bakery, cupcake prizes now come from Whole Foods at MarketStreet.

Summer Reading

In recognition of the importance of science, math, engineering, and technology education (STEM) for youth, the 2014 Summer Reading theme was “Fizz, Boom, READ!” ScienceTellers presented their “Dragons & Dreams” performance as the introductory event.

All summer long, librarians hosted programs to keep kids engaged: weekly “Hands On” science experiments, biweekly Bedtime Math events, and a few movie screenings about topics like robots and meteorology. A representative for local company iRobot also visited in July to show off an assortment of robots for household and military applications, including the most famous Roomba and lesser-known robots like gutter cleaners.

Thirty-four children won tickets to the Topsfield Fair, a ride, and lunch at the Fair for completing thirty days of reading over the course of the summer. Many others came close, and won fun summer prizes such as books, bubbles, puzzles, whiffle ball sets, arts & craft supplies and more as they reached benchmark numbers of reading days.

School and Community Organization Support

Youth Services continued outreach efforts to Lynnfield Public Schools in 2014, through several initiatives.

First and foremost, the Library supported teachers and students by providing year-round assistance on assignment-based reading and research needs, including biography reports, Gail Gibbons nonfiction reading assignments, science fairs, free reading assignments, and, of course, summer reading assignments. The Library was able to obtain nearly all of the titles on the required and recommended lists for Lynnfield students. For the convenience of students who travel or are otherwise unavailable to come to the Library during the summer, many of the Summer Reading titles were also added to our electronic e-book and e-audiobook collections on Overdrive in addition to the print collection available in-house, where students could check them out 24 hours a day from anywhere in the world they had an Internet connection.

Additionally, youth and reference librarians collaboratively offered bibliographic instruction to four groups of fourth grade students from the Summer Street and Huckleberry Hill Schools. Students are instructed in use of Reference materials, the online public access catalog, and are offered an opportunity to browse and select material from the Children’s Room. For many students, this is when they first get their own library cards!

The Educator Resources Collection grew in 2014 with the addition of several workbooks with practice problems for use by teachers and families alike. Bibliographies of suggestions for excellent nonfiction reads were also added.

Kindergarten classes from the neighboring Tower Day School continued to visit. In 2014, six classes walked to the Library to hear youth librarians read about and to select books for home reading about a variety of topics like space, the human body, and backyard animals.

A Sampling of Popular Materials in 2014:

Children's Movies

The LEGO Movie and *Mr. Peabody and Sherman* were both big animated hits in 2014. *Maleficent* was the most popular release with live actors.

Children's Picture Books

Following on the success of Aaron Becker's *Journey* (2013), the sequel, *Quest*, came out in 2014. Marla Frazee's *The Farmer and the Clown* was another excellent addition to this format.

Children's Easy Readers

The Geisel Award-winning *You Are (Not) Small* by Anna Kang was popular in Lynnfield, as was *Waiting Is Not Easy!*, from the enduring *Elephant & Piggie* series by Mo Willems

Children's Fiction

Ann M. Martin's novel *Rain Reign* was popular with professional reviewers and young readers alike.

Children's Biographies

A number of fabulous picture book biographies were released in 2014, including *Josephine: The Dazzling Life of Josephine Baker* by Patricia Hruby Powell, *Little Melba and Her Big Trombone* by Katheryn Russell-Brown, and *The Right Word: Roget and His Thesaurus* by Jen Bryant.

Children's Graphic Novels

Autobiographical *El Deafo* by Cece Bell was an outstanding contribution. *Sisters* by Raina Telgemeier was also excellent, and very popular.

Children's Non-fiction

Books about animals were popular in 2014, including *Tuesday Tucks Me In: The Loyal Bond between a Soldier and His Service Dog* by Luis Carlos Montalvan, Bret Witter and Dan Dion and *Ivan: the Remarkable True Story of the Shopping Mall Gorilla* by Katherine Applegate.

Young Adult Nonfiction

Beyond Magenta: Transgender Teens Speak Out by Susan Kuklin was an excellent contribution to this collection on a timely topic in the news often in 2014.

Young Adult Movies

Based on the bestselling young adult novel by Veronica Roth, *Divergent* was a big hit in 2014. *The Giver*, also based on a novel for youth by Lois Lowry, was also very popular.

Conclusion

The Youth Services Department continues to offer children and teens and their families, caregivers and educators a safe, vibrant place to explore play, learning, and reading. We look ahead to witnessing another year of discovery in 2015.

Our Garden Clubs: Flower Workshop of Lynnfield and the Village Home & Garden Club

One of the collaborations that provide the Library staff, the Trustees, our patrons and community-at-large a great deal of pleasure is our relationship with Lynnfield's two garden clubs. For many years, the efforts of the club members contribute to the celebration of the Christmas holidays with the vivid red poinsettias donated by the Flower Workshop displayed throughout the first floor of the library and the garlands, fashioned by the Village Home & Garden Club, that festoon the front of the library. The members of the Flower Workshop are responsible for the plantings and the shrubs and their maintenance on the Library grounds as the seasons move from planting pansies in the spring to mums in the fall months. In the spring we welcomed the Village Home and Garden Club's collaboration with the Lynnfield Art Guild, and Middle and High School students to bring us Art in Bloom – a week-long festival that honors the creativity of our artists and flower arrangers and the coming of spring.

Priscilla March, President Friends of the Lynnfield Library

During 2014, the Friends of the Lynnfield Library (FOLL) continued to actively support the Library through advocacy and by raising funds to support Library programs and services. The work of the FOLL is facilitated greatly by the productive and congenial relationship with the Library Director, staff, and Board of Trustees, as well as the "can do" attitude of the Friends Executive Board and many volunteers.

The Board met nine times in 2014, along with the Library Director, to discuss and plan fund-raising activities and programs. At the annual meeting on May 12, the following officers and Committee Chairs were elected: Priscilla March, President; Ann Decker, President-Elect; Cindy Ouellette, Publicity; Lauren George, Secretary; and Linda Burns, Treasurer.

The FOLL raises funds to support the Library through three major means: 1) donations from individuals/families ("Friends"), 2) sales of used books, other merchandise, and DVD rentals and 3) through partnerships with local businesses for special events that support non-profits while promoting the businesses. All told, the FOLL enjoyed revenue of approximately \$34,000 during FY2014 through these activities.

To facilitate donations from individuals/families, this year the FOLL instituted online donations through PayPal. The online donation option is now available on the FOLL website (foll.org), as well as the Library website. This option will be publicized in the May 2015 “Join the Friends” appeal. Our thanks to the volunteers and Library staff who worked to make this option available!

Of note in 2014 were the partnerships the FOLL enjoyed with local businesses. In April, the FOLL partnered for a second time with the 99 Restaurant in Lynnfield for a “Dining for a Cause” night during which the restaurant donated 5% of sales to the FOLL. In addition, the FOLL Board donated items to raffle off during the event. A new fundraising partnership in June 2014 was with OTTO Pizza (in MarketStreet). And, finally, after several discussions with the management team at Whole Foods (MarketStreet), the FOLL was pleased to be the September recipient of a Whole Foods “Community Day” donation during which the store donated 5% of the day’s net sales to the FOLL. Finally, the FOLL received a donation of a percentage of its first year of bowling proceeds from Kings Bowling (MarketStreet) – as part of the “second phase” of their community support celebrating their opening in 2013. These partnerships generated approximately \$7,500 for the Friends. We are very grateful to the management of these businesses for the opportunity to partner with them, as well as to residents and friends who came out to support us during these events.

The third major fund-raising activity of the Friends is income from sales of used books, other merchandise, and DVD rentals in the Library. Of particular import, the FOLL ran two successful book sales in 2014, the first in May during Lynnfield Day and the second – our major book sale – in October. The FOLL’s book sales are well known in the area for being of very high quality, thanks to residents and friends who donate gently used materials, and a dedicated volunteer crew who sorts and selects the materials for sale, as well as a fantastic “operations crew” on the day of the event. We are thankful for all the volunteers who make these high-energy events a success every year, and also for all who visit the sales to make purchases. Not only are these events successful fund-raisers, they also serve to bring together the reading and cultural community in town.

One of the FOLL’s most enjoyable activities is our yearly Volunteer Appreciation Reception, at which we formally thank all those individuals who give freely of their time and talent to helping the Library throughout the year. In June, the Friends hosted approximately forty volunteers at a reception in the Meeting House to express our deep thanks for all they do for the FOLL, the Library, and the town of Lynnfield.

Board of Library Trustees

Robert D. Calamari, Jr., Chair
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Library Staff

Administration:

Nancy D. Ryan, Library Director
Samantha Cabral, Assistant Director and Head of Public Services
Patricia Nutile, Administrative Assistant and Secretary, Board of Trustees

Youth Services:

Laura Brosnan, Head of Youth Services
Pam Griswold, Children's Assistant

Reference Services:

Patricia Kelly, Head of Reference Services
Irene Gorevitz, Reference Staff Librarian
Marilyn Graves, Reference Staff Librarian

Technical Services

Laurel Toole, Head of Technical Services
Pauline Silva, Technical Services Librarian

Circulation Services

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Allison Gallagher, Circulation Technician
Dawn Mayerson, Circulation Technician
Margaret O'Keefe, Circulation Technician
Beverly Lenehan, Circulation Technician

Circulation Technician Substitutes

Mary Kraft
Carolyn Savio
Christine Rutigliano

Library Pages

Andrew Decker
Josephine Hilty
Nathalie Lilley
Joseph Ross*
Tim Fahey*

Respectfully submitted,
Nancy D. Ryan, Library Director
March 10, 2015

*Joseph Ross left in 2014 to pursue other work opportunities and was we hired Tim Fahey.

